

# Lake Canyon Community Service District

POST OFFICE BOX 866 LOS GATOS, CA 95031-0866

[LakeCanyonCSD@yahoo.com](mailto:LakeCanyonCSD@yahoo.com) Ph: (408) 834-7745 Ext. 5

[www.lakecanyon.com](http://www.lakecanyon.com)

## **BOARD MEETING MINUTES, October 9, 2017**

Phil called the meeting to order at 7:14 PM at the Filtration Plant.

Attending: Phil Abel, Bud Everts, and Stefaniya Becking.

Also present: Stacey Johnson.

**Communication and correspondence:** None

### **Approve of last meeting minutes**

1. **Approval of the previous meeting minutes (September 2017).** *Phil moved to approve the previous months minutes as mailed. Bud seconded. Motion approved unanimously.*

### **Approve of last month's financials**

1. After review of the financial report package for September 2017 *Phil moved to approve the Financials. Stefaniya seconded. Motion approved unanimously.* The Board requested that Stacey add the Capital Improvement plan to the next agenda.

### **Operations Report:**

1. The Board discussed the Generator enclosure that Tom Newhall had started in April. Bud will contact Tom to schedule the completion of the work before the rainy season.
2. The Board discussed the completion of the generator cut-over switches. Bud indicated that the custom power line for the generator is hazardous and the plug setup should be altered. Phil was authorized by the Board to contact the electrician that that originally bid the job and arrange for the correction to the control boxes that were installed.
3. Slough wall – This project will be address in the Capital Improvement Plan.
4. Leach field tank – Questa recommended the follow to vet the tank movement:
  - a. Map the upslope terrain, checking for tension cracks and hummocky terrain. Evaluate moisture conditions in upslope soils and install a piezometer or two in order to determine depth to rock, evidence of past slides, and monitor moisture.
  - b. Evaluate volume, slope, steepness and condition of the soil that is pushing on the siphon chamber with the possibility of removing some and compacting the remainder.

Stacey will reach out to Questa to provide an estimate for the analysis work.

### **Old and New Business:**

1. The board discussed the amount of wastewater that the filtration plant is currently purging into the wastewater system. It is approximately 700-800 gallons per day.
2. The board continued its discussion around the current billing model and the potential of moving towards a new billing approach. The board is evaluating the current budget and Capital Improvement plan in order to assess the District's income and expenses to determine the financial requirements of the billing standard. The board discussed the timeline which consists of the following:
  - a. Initial evaluation process in Q4 of 2017 (financial and legal requirements of a billing modification)
  - b. Determine billing model approach in Q1 2018
  - c. Socialize billing approach with community and fine tune in Q1-Q2 2018
  - d. Prepare 2018 tax roll in Q2-Q3 2018The Board would appreciate any participation in the process by the community.
- e. Stefaniya announced that she would be resigning from the Board at the March meeting.

### **Adjournment:**

*Phil moved to adjourn the meeting to November 13, 2017 at the Filtration Plant (19605 Manzanita Drive). Bud seconded the motion. Motion Approved Unanimously. Meeting adjourned at 10:01 P.M.*