

Minutes: Lake Canyon Mutual Water Board Meeting

Wednesday December 15, 2021 7:00 p.m.

Held via Zoom Audio and/or Video Conference

lakecanyonmwc@gmail.com <http://www.lakecanyon.com/>

408-834-7745 (message)

PUBLIC FORUM: Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, if the matter is not on the agenda or pending before the Board.

Call to Order / Start Zoom Meeting for remote meeting access: 7:00 p.m.

Ru calls the meeting to order at 7:05 p.m.

Roll Call: Jim DiZoglio, Mindi Porebski, Ru Rajapakse, Sam Monga

Also in Attendance: Bud Everts, Wais Achak, Susan Ady

Consent Agenda: Financial, Water, Staff, Projects, and Maintenance reports (2 min)

Jim makes a motion to approve the consent agenda with the omission of the Bank Reconciliation Report due to bookkeeper unavailability. Bank Reconciliation Report will be reviewed at the next meeting

Sam Seconds

Motion Passes 3-0

Reports: Reports: Communication, and Correspondence Reports (10 min)

Link to Bud's full report [{here}](#)

- Doing quite well with rainfall. Spring flow has gone up slightly from 1.8 gpm to 2.0 gpm (+11% increase)
- Beardsley Creek is doing well
- Lake Ranch is at 37% capacity, which represents a 72% increase month over month due to the heavy rains
- We have received 16.675 inches of rain this season, which is the same as we received the entire 2020 - 2021 water season (Sept 1 - Aug 31)!
- Usage is pretty flat, 83.7 gallons per household per day vs. 82.7 last month (+1% increase)
- Current cost for purchasing San Jose Water is approximately \$7 / household / month
- Claim being processed for damage to upper Beardsley Bridge
- New handyman Ignacio to replace door on the shed
- Luke has concerns about retaining wall above Luke's house
- Bud to ask Ignacio if he is able to work on the railroad ties outside of the Johnsons' home
- White paint has been acquired but we need to wait for dry roadway to paint the curve before the bridge at 19400 Beardsley Rd

Mindi makes a motion to accept the reports

Jim Seconds

Motion passes 3-0

Business

- [All] Water supply, demand, conservation and community communication (10 min)
 - Water supply, demand, and conservation covered in Bud's report
- [All] Potential changes to water rates / tier levels (10 min)
 - There is still insufficient spring flow (2 gallons per minute) to cover our needs
 - We are still spending funds to pay for San Jose Water to cover due to the low spring
 - We have spent an additional \$4,700 on San Jose Water this year from our creek
 - In order to pay as we go for the additional costs, we recommend no changes to the thresholds at this time
- [Bud] Revise bylaws to allow electronic communication of water rate changes, instead of mail (20 min)

- We would like to use these meeting minutes to provide notice to the community that at the next regular meeting of the LCMWC board on January 19, we intend to vote to change the following bylaw from:
 - *2. A service charge, consumption fee, and an allocation fee, per improved parcel to be determined yearly at the May Members meeting or the June Board of Directors meeting. During periods of a State of Water Emergency, as declared by the Board of Directors, an increase to the service charge or consumption fees may be levied by a 4/5 majority vote of the Board. Subsequently, a 10-day public notice will be given for any proposed rate increase before said increase will take effect. "Public notice" to the members shall be defined **as mailing a copy** of the proposed increase to the last known place of residence or business, with the 10-day requirement commencing on the date of mailing.*
- And proposing it be changed to:
 - *2. A service charge, consumption fee, and an allocation fee, per improved parcel to be determined yearly at the May Members meeting or the June Board of Directors meeting. During periods of a State of Water Emergency, as declared by the Board of Directors, an increase to the service charge or consumption fees may be levied by a 4/5 majority vote of the Board. Subsequently, a 10-day public notice will be given for any proposed rate increase before said increase will take effect. "Public notice" to the members shall be defined **as mailing a copy or sending a copy via electronic mail** of the proposed increase to the last known place of residence or business, with the 10-day requirement commencing on the date of mailing.*
- The rationale for this change is to allow us to move to electronic forms of communication as opposed to requiring us to print and distribute copies following a board vote to change rates, which took place quite frequently during the drought, and proved more cumbersome than is we were allowed to email these changes
- This change will also allow us to use less paper and be more sustainable with our business practices
- [Jim] Street Signage: Review signage options and findings from homeowner discussions (20 min)
 - [{link to document reviewed}](#)
 - Multiple types of sign - extruded may be slightly stronger
 - Pole at current stop sign needs to be made higher at the intersection of Laurel/Beardsley to support street signs
 - Signs not mounted on proper poles would be mounted on proper poles
 - Need at least 7 street signs & 3 - 5 poles
 - Cost approx \$500 for signage, add work and concrete, could be approx \$1,200
 - Could add additional signage to help road users know which way to go for Oak/Laurel and Manzanita/Madrone
 - Do have options for more designed poles with toppers, which will require more concrete work and assembly around the base. Ornamental choices increase costs 3 - 5x
 - Preference for pre-painted black galvanized piping with caps
 - Jim to take the feedback and come back next meeting
- [Bud] Road Sealing: Review findings from road review and ballpark estimate (20 min)
 - Will have to wait until the Spring (e.g. April) to get bids based on condition of the road at the time

Review Meeting Minutes from this meeting

Sam makes a motion to accept the minutes Jim seconds

Motion passes 3-0

Potential agenda items for next meeting

- Update on pipeline engineering
- Vote on revision of bylaws to allow electronic communication of water rate changes, instead of mail

Adjourn: Meeting adjourned at 8:36 p.m.

Next meeting: January 19, 2021 7:00 p.m. via Zoom