

**BOARD MEETING MINUTES: August 16, 2017 – DRAFT (UNAPPROVED)**  
**LAKE CANYON MUTUAL WATER COMPANY**

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Meeting was called to order by Kirk Epperly at 7:13 p.m.

Board Members present: Kirk Epperly, Rebecca Cabral, Kenji Morita, Frank Becking, Bruce Cunningham

Other people in attendance: Bud Everts, Barbara Abel, Phil Abel.

**APPROVAL OF MEETING MINUTES:** Edits were made to the August 1 minutes. Kenji moved to approve the minutes. Frank seconded. Passed unanimously.

**FINANCIAL REPORT:** Journal entries recommended by Kim Frey will be discussed at later meeting when detail is added, and he can call in to answer questions.

**MONTHLY WATER USAGE:** Presented by Kirk Epperly. Average Water Usage per meter was 112 gallons per household per day in July, up from 103 gallons in June. In future, review at quarterly board meetings.

**PROJECT REPORT:** Monthly water quality test passed state guidelines.

**BUSINESS**

**Status of new 6-inch Water Line: Lower Canyon**

Completed 488 feet of pipeline.

Reviewed costs to date:

Materials:	\$21,824.22
Labor:	\$20,970.00
Equipment	\$14,030.00
TOTAL:	\$56,824.22

To look at loan and grant options for future pipeline work and to possibly connect to San Jose water in the future, Frank moved to have Bud attend the August 30<sup>th</sup> Funding Fair in San Diego, presented by the California Funding Coordinating Committee (CFCC), and inquire if Andi Henke would also be able to attend, as she is well-versed in grant proposals. Bruce seconded. Passed unanimously.

Rebecca and Kirk will work on getting road bids to have work done in September.

Kenji: work with Marco, Joe Thorsen, Vu and Quinto to assess road needs, estimate costs, walk through with contractors, review bids and options.

**5-year Budget and Capital Improvement Plan: 2017 – 2022**

Kenji and Bud are working on developing a budget and capital improvement plan.

**Road Maintenance**

Kenji, Kirk, Marco Casillas and Bud walked the canyon, and estimated that \$70,000 is needed for immediate repairs.

Kirk walked the canyon with a representative from Corey, looking at options including patching and an overlay.

Kirk will seek an additional bid to enable the board to vote at the Sept. 13<sup>th</sup> meeting and start repairs as soon as possible.

**Fire Lanes - striping:** Is being deferred until after paving.

**Road Safety – Speed Bumps:** Cost would be \$1200 each for 2 speed bumps.

**Members Meeting: Saturday, Sept. 23 – Board candidates,**

Discussed elections, mail proxies / voting procedures, 2-person vote validation

Rebecca was authorized to have a vinyl sign made to announce the meeting and be used annually.

Kenji moved and Bruce seconded to adjourn to September 13<sup>th</sup> at 7:00 pm at the filter site. Passed unanimously.

Meeting adjourned at 9:02 p.m.