

Minutes: Lake Canyon Mutual Water Board Meeting

Wednesday July 17, 2024 7:00 p.m.

Held via Zoom Audio and/or Video Conference

lakecanyonmwc@gmail.com <http://www.lakecanyon.com/> 408-656-6181 (message)

PUBLIC FORUM: Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, if the matter is not on the agenda or pending before the Board.

Call to Order / Start Zoom Meeting for remote meeting access: 7:05 p.m.

Roll Call: Rebecca Cabral, Aaruna Godthi, Mindi Porebski, Jim DiZoglio, Sam Monga, Jenny Tran
Also in attendance: Bud Everts

Rebecca called the meeting to order at 7:09 p.m.

Consent Agenda: Financial, Water, Staff, Projects, and Maintenance reports (2 min)

- Stop payment will take effect for the Dropbox and Google charges in August
- From last meeting: investigate which items are bulked under the “outside services”
 - Answer: Santa Clara County Public Health Lab for water testing & United Site Services for pumping of the Porta-Potty

Jim makes a motion to approve the financial reports
Aaruna seconds
Motion Passes 4-0

Reports: Communication, and Correspondence Reports (10 min)

- Spring flow dropped to 10.2 gallons per minute per day, supplying 100% of what we need
- Lake Ranch down to 84% capacity. They are not currently using it at Montevina nor Saratoga plants due to taste and odor issues.
- Still waiting for response from Liquivision to schedule tank cleaning
- Posts are going up and new signs will go up soon, including Firewise and speed limit signs
- PG&E Power outage next week, Wednesday, July 24th 9 a.m. - 4 p.m. to replace transformer
- Two range tests were performed with radios / walkie-talkies in order to try to find a reliable way to communicate during emergencies if cell signal was not available. Seems with slight upgrades we should be able to communicate through the community with walkie talkies. GMRS radio was successful but requires a license.

Mindi makes a motion to accept the reports
Sam seconds
Motion Passes 4-0

Business

- Update: Available accounts / CDs for better rates
 - Bud met with banker at Wells Fargo and investment specialist
 - CDs: interest rate is guaranteed or Money Market: interest rate is variable account.

- Wells Fargo CD is about 5% for 4 month or 7 month

Jim makes a motion to place \$220,000 from our current account into two 7 month CDs, \$100,000 in one CD and \$120,000 in the second CD

Mindi seconds

Motion passes 4-0

- 6" replacement water pipeline project for Laurel / Oak, and in specific next steps to make moves towards an April start for the project
 - Looking to approach Sherwood Engineering for the smaller end quote to get a better cost estimate.
 - Original scope of work was all of Laurel Dr. and Oak Ct.
 - Current thinking is that with our existing finances / budget, we cannot complete the entire scope of work
 - Previous open question if the hillside approach is a feasible option with new hillside excavator equipment, but that appears to be a less desirable option
- Homeowner request for late fee relief
 - No update from the homeowner, unknown if account is current yet
- Water Treatment plant clean up and organization of the outside
 - Would love to hire help to move junk materials, deep clean, cut greenery, power wash the road, trim vines, and move the old pieces of wood from the Laurel bridge out of 19141 Beardsley yard
 - Growth between tanks could also use addressing, parts of the walking path is not in great shape
 - Bud can power wash the driveway and walls

Jim makes a motion to hire help for this clean-up, with the exception that the Scotch Broom work will wait until next wet season

Mindi seconds

Motion Passes 4-0

- Water testing and treatment for algae
 - Homeowner has expressed concern about toxins from blue/green algae, which has been detected as close as Fremont.
 - Bud will follow up with our State Water Resources Control Board Engineer, Josh, for more information
- Homeowner requests to discuss driveway gate at 19560 Manzanita and review of redwood tank easement
 - Proposed location sufficient for large vehicle turnaround
 - Agreement seemed to be that in order to put the tank on the property that maintenance of the gate was one of the requests
 - Notify homeowners for meter reading and tank maintenance
 - Suggestion to update the agreement with current board and owners of 19560 Manzanita Dr
 - Homeowner to review any conflicts with LCMWC easements of the road on Beardsley and Manzanita
- Annual September meeting and board elections
 - Tentatively scheduled for Sept 21st, with a regular board meeting on the 18th

- Proxies likely to go out just after Labor Day
- All current board members will run for election of next year's board
- Bud will email community about availability for members to also run for election
- Improve Late Fee policy and documentation
 - Bud did some research with San Jose Water, and learned they do not charge any late fees. They rely only on shut-offs due to failure to pay. A reconnection fee also applies.
 - We will bring this up at the next meeting with more information on other local water providers and their policies.
- Review of Capital Improvement Plan
 - Will send out the most recent plan to discuss next month.

Review Meeting Minutes from this meeting

Jim makes a motion to approve the meeting minutes

Aaruna seconds

Motion Passes 4-0

Adjourn at 8:48p.m. Next meeting: August 21, 2024 7:00 p.m. via Zoom and at Water Treatment Plant, 19605 Manzanita Drive, Los Gatos CA

Tentative agenda items for the August meeting

- Emergency modes of communication throughout the community and to other communities in case of no cell signal
- Revisit Late Fee policy and documentation
- Review of Capital Improvement Plan