

Lake Canyon Community Service District

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BOARD MEETING MINUTES, December 11, 2017

Kirk called the meeting to order at 7:01 PM at the Filtration Plant.

Attending: Kirk Epperly, Phil Abel, Bryan Cameron, Bud Evert, and Stefaniya Becking.

Also present: Bruce Cunningham, Rebecca Cabral, and Stacey Johnson.

Communication and correspondence:

1. Questa forwarded a "Wastewater Rate Study" for the Heritage Ranch CSD. Stacey forwarded the document to the Board in preparation for the 12/11/2017 meeting.
2. Rebecca Cabral sent Bud Evert a text indicating that she and Cynthia are not in favor of the current billing model.

Approve of last meeting minutes

1. **Approval of the previous meeting minutes (November 2017).** *Phil moved to approve the previous months minutes as mailed. Stefaniya seconded. Motion approved unanimously.*

Approve of last month's financials: Differed to the January meeting.

Billing Model Discussion:

1. As previously agreed the board set aside this meeting to focus exclusively on the continued billing model discussion. Bruce gave an overview as to how the original user classifications which determine how a parcel is billed I. E. single or multi family were established. The parcel owners determined the number of units for their parcel and Questa documented the choices since the CSD had not been formed at that point in time. The board discussed the following procedure to determine the User Classification of the parcel and the corresponding service fee:
 - a. The parcel owner requests a user classification review and supplies the CSD with a property profile from the county which includes the Property Type (i.e. Single Family) as determined by the County records.
 - b. If the county records confirm a single structure on the property and the structure is classified as single family then the tax roll will be changed accordingly. If the county records confirm multiple structures on the property with plumbing then the classification will reflect that use case.
 - c. As a matter of policy the CSD will then request that the county enforce the parcel classification as reported.
2. The Board requested that Stacey reach out to the county to confirm that the county maintains "Property Type" data and that the parcel owner can request that data.
3. Stacey was asked to reach out to the SDRMA to determine if the CSD can alter Ordinance 97-1 or 97-2 without State Water Resource Control Board (SWRCB) approval.

Adjournment:

Phil moved to adjourn the meeting to January 8, 2018 at the Filtration Plant (19605 Manzanita Drive). Stefaniya seconded the motion. Motion Approved Unanimously. Meeting adjourned at 9:10 P.M.